

# ROARING FORK WATER & SANITATION DISTRICT

## ROARING FORK WATER & SANITATION DISTRICT

Enclosed in this packet you will find a Tap Application, Contractor's Information Sheet, Service Fees, and RFWSD brochures. Follow the steps below for information on tap permits and connecting to the District system.

### Applying for a Tap Permit

Before you begin construction, you will need a water and sewer tap permit from the Roaring Fork Water & Sanitation District. To receive a permit you must complete the enclosed application and mail it in with your tap fee. For single family homes, please pay the estimated tap fee below. Tap fees are based upon an EQR value which is a standard measurement used by the District in calculating fees, where 1 EQR equals the national average single family home. If after reviewing your tap permit application, we determine the EQR value of your home to be greater than 1, you will be billed for the additional amount.

Water Tap Fee = \$3,700/EQR

Sewer Tap Fee = \$6,500/EQR

Total Tap Fee = \$10,200/EQR

**Since there is a 5-day processing period, we recommend that you apply for your tap permit from the District when you apply for your building permit. Connections to the District system are not permitted until a tap permit has been issued.**

### Tap Connection/Inspection

A representative of the District must perform an inspection of all connections to the District's system. It is also strongly recommended that your contractor review the enclosed Contractor's Information Sheet and schedule a meeting with our Construction Manager before construction begins.

### Final Inspection

Upon completion of construction, a final inspection will also need to be scheduled within 14 days of receipt of your Certificate of Occupancy. At this time you may also complete the enclosed Construction Rate Credit Request Form and apply for your 50% service fee credit. This form should be mailed or faxed in with a copy of your Certificate of Occupancy.

Please contact our office at any time during the construction process if you have questions. A complete copy of our Rules & Regulations is available on our website at [www.rfwsd.com](http://www.rfwsd.com).

We look forward to serving you.

PO Box 1002  
GLENWOOD SPRINGS, CO 81602  
TEL: (970) 945-2144

**RFWSD**

BILLING: PO Box 326  
GLENWOOD SPRINGS, CO 81602  
TEL: (970) 625-6145

# ROARING FORK WATER & SANITATION DISTRICT

## APPLICATION FOR WATER AND SEWER SERVICE AND TAP PERMIT SINGLE-FAMILY RESIDENTIAL, SECONDARY RESIDENTIAL, DUPLEX AND SPECIAL CLASSIFICATIONS

Please complete and return with your tap fee payment of **\$10,200/eqr** to the RFWSD. Approved permits will be issued after a processing period of five business days.

Applicant Information

Name of Applicant: \_\_\_\_\_  
 Applicant Address: \_\_\_\_\_  
 Applicant City/State/Zip: \_\_\_\_\_  
 Applicant Phone(H) \_\_\_\_\_ (W) \_\_\_\_\_ (email) \_\_\_\_\_

Owner Information

Owner of Property to be Served: \_\_\_\_\_  
 Mailing Address for District Billings: \_\_\_\_\_  
 Mailing City/State/Zip \_\_\_\_\_  
 Owner Phone:(H) \_\_\_\_\_ (W) \_\_\_\_\_ (email) \_\_\_\_\_

### PROPERTY TO BE SERVED

Services Desired:     Water     Sewer                      Irrigation Water Source:     District     Raw

Legal Description of Property to be Served: (Attach copy if necessary) \_\_\_\_\_

Street Address of Property to be Served: \_\_\_\_\_

Subdivision or Development: \_\_\_\_\_ Lot: \_\_\_\_\_

Structures on Property (if there is more than one structure of the same type or for duplex or triplex units, give separate information for each):

	<u>Primary</u>	<u>Secondary</u> (for duplexes)
Bedrooms (4 Bedrooms are allowed for each 1 EQR. For each bedroom over 4, 0.15 EQR will be added)	_____	_____
Kitchens:	_____	_____
Square Ft. of Irrigated Green Space: (5000 square feet of irrigated green space is allowed for each 1 EQR. For each additional 1000 square feet, 0.15 EQR will be added)	_____	_____
Hot Tub (For hot tubs over 500 gallons, specify size in gallons)	_____	_____
Other water uses or structures (e.g. swimming pools, fountains)	_____	_____

I, the applicant named above, as lawful owner of the property described above or on behalf of the lawful owner, hereby apply to the Roaring Fork Water & Sanitation District for the privilege of water and/or sewer service pursuant to §7.03 of the District's Rules and Regulations. I certify that the above description of the property to be served, and the structures thereon, is accurate. I understand that I must have the new tap inspected by District representatives and hereby consent to an inspection of the premises at a reasonable time and in a reasonable manner for the purposes of approving the tap and verifying the tap fee to be charged. I agree to abide by the Rules and Regulations of the District as set by the Board of Directors and amended from time to time, and to notify the District of any changes in the structures or water uses described in this application.

\_\_\_\_\_  
 Applicant \_\_\_\_\_  
 Date

**OFFICIAL USE ONLY**

<u>Tap Fee Due</u>	<u>Tap Fee Paid</u>
Water EQR _____ x \$3700 = \$ _____	Date _____
Sewer EQR _____ x \$6500 = \$ _____	Paid By _____
Total = \$ _____	Amount _____ Ck # _____

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## **ROARING FORK WATER & SANITATION DISTRICT RESIDENTIAL CONTRACTOR'S INFORMATION SHEET**

A tap permit must be issued prior to connecting to the Roaring Fork Water & Sanitation District's water and sewer lines. If you are getting ready to start construction and have not completed an application, paid the tap fees and received a copy of your tap permit, please contact the District office at 970-945-2144 as soon as possible since there is a 5-day processing period for tap permits. Illegal connections are subject to a \$500 fine.

**During construction please be aware of water and sewer services on adjacent lots. These are marked with T-posts to avoid damage to them. Anyone damaging these services will be responsible for repair costs.**

### **TAP INSPECTIONS**

A representative of the District must inspect all connections to District lines, including connections to existing service line stub-outs before they are covered. Inspections must be scheduled at least 48 hours ahead of time by calling the Customer Service Manager at 970-618-4187. Connections that are covered before they are inspected will have to be excavated for inspection and possibly removed and replaced, at the owner's expense.

#### Water Line Specifications

Most lots are provided with either ¾" or 1" K. copper service line. Service line must be K copper or HDPE Pure Core (SDR9 CTS) with compression fittings. Use of HDPE Pure Core will also require the use of stainless-steel CTS Insert Stiffeners. ¾" road base bedding is required 6" below and 12" above pipe and fittings (no exceptions). If your curb valve is currently a flare type valve, you will need to use a flare to compression conversion fitting, available from local suppliers. Additional inspections may also be required. Prior to backfill, a representative of the District must perform a visual inspection of all pipe and fittings and pass either a static water or air pressure test at 80 PSI for a minimum of 2 hours prior to inspection. All work must meet U.P.C. specifications. Curb box must be accessible in landscaping and through a 5¼" traffic rated enclosure in driveways. Tracer wire is required on all service lines.

#### Sewer Line Specifications

Sewer line: 4" 3034 PVC or Schedule 40 PVC. Glued or gasket fittings must be used. Rubber Fernco-type fittings are **not** allowed. ¾" road base bedding is required 6" below and 12" above pipe and fittings (no exceptions). A cleanout with threaded cap access 5 feet outside the structure is required as well as every 100 feet thereafter. Schedule 40 PVC is required either under the footing or through the foundation. Foundation, garage, roof and window well drains, as well as sump pits must be piped to a separate drywell. They may **not** be piped to sewer. Prior to backfill, a representative of the District must perform a visual inspection of all pipe and fittings. All work must meet U.P.C. specifications. Sewer cleanout must be accessible in landscaping and through a 5¼" traffic rated enclosure in driveways. Tracer wire is required on all service lines.

### **FINAL INSPECTIONS**

A representative of the District must perform a final inspection upon completion of construction. **This inspection must be scheduled within 14 days of receiving a Certificate of Occupancy.** Failure to schedule a final inspection may result in revoking of services. Inspections must be scheduled at least 48 hours ahead of time by calling the Customer Service Manager at 970-618-4187. We also recommend that you carefully review the items listed below prior to scheduling an inspection. Inspection fees are \$50, but additional fees will be charged if an inspector has to be rescheduled because part of the final inspection did not pass.

#### Water Meter

The water meter specified for the District is a Neptune T10 Brass Meter with E-Coder and attached Radio Read MIU R900 (I-dry). The meter must be installed and operating prior to inspection. The meter, backflow preventor and pressure reducing valve must be installed in the following order so they can easily be repaired or replaced: 1. Shut-off Ball Valve. 2. Pressure Reducing Valve. 3. Meter. 4. Backflow Preventor. 5. Shut-off Ball Valve.

#### Backflow Preventor

A Febco double check backflow preventor must be installed.

#### Rainfall Sensor

All customers who will be using the District's potable water for irrigation are required to install a Hunter Wireless Rain-Clik Sensor which will interrupt the cycle of an automatic irrigation system controller when a specific amount of rainfall has occurred.

#### Water Curb Box

The curb box top must be accessible in landscaping and through a 5 ¼" traffic rated enclosure in driveways.

#### Sewer Cleanout

The sewer cleanout top must be accessible in landscaping and through a 5 ¼" traffic rated enclosure in driveways.

*As this information represents only a small portion of our Rules & Regulations, we encourage all contractors to either contact our office for a complete copy of the Rules & Regulations or download them from our website at [www.rfwsd.com](http://www.rfwsd.com). Please contact our Customer Service Manager to schedule an inspection or if you have any questions:*

**Mike White**

Customer Service Manager / Operator

PO Box 1002

Glenwood Springs, CO 81602

[mike@rfwsd.com](mailto:mike@rfwsd.com)

Cell: (970)618-4187

Tel: (970)945-2144

Emergency: (970)963-0987

# ROARING FORK WATER & SANITATION DISTRICT

## RFWSD SERVICE FEES DURING CONSTRUCTION

Service charges begin once a physical connection is made to the District's water and sewer service lines. Your first bill will reflect prorated charges based upon the date of this connection. Service fees will be charged at the rates listed below during the construction period. Once a Certificate of Occupancy has been issued for your home, you are entitled to a 50% refund of the service fees paid during the construction period. Upon completion of construction, please complete and return the request form below along with a copy of your Certificate of Occupancy. Once we have verified that all necessary inspections have passed, a credit will be issued to your account.

### CONSTRUCTION RATES

#### Service Fees

Water - \$70/Qtr (\$35.00 after refund)  
Sewer - \$139/Qtr (\$69.50 after refund)

#### Other Fees

Tap Inspections (water & sewer) - \$50 each  
Final Inspection - \$50

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### CONSTRUCTION RATE CREDIT REQUEST FORM

Name \_\_\_\_\_ Tel \_\_\_\_\_

Property Address \_\_\_\_\_

Certificate of Occupancy Date \_\_\_\_\_

Please mail your request to:

RFWSD  
PO Box 1002  
Glenwood Springs, CO 81602

info@rfwsd.com

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#### OFFICIAL USE ONLY

Account #: \_\_\_\_\_ Inspections Passed/Approved to Process \_\_\_\_\_

Tap Inspection Date: \_\_\_\_\_ Service Fees Paid: \$ \_\_\_\_\_

**CRC: \$** \_\_\_\_\_ **Date Issued to Acct:** \_\_\_\_\_

Comments: \_\_\_\_\_

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